



# NEW TOWN KOLKATA DEVELOPMENT AUTHORITY

(A Statutory Authority Under Government of West Bengal)

Plot No. DG/13, Premises No. 04-3333, Action Area-ID,

New Town, Kolkata - 700 156

Memo No: 10314/NKDA-14011(15)/1/2020-IT SEC(NKDA)-NKDA

Date: 28/11/2022

## NOTICE INVITING QUOTATION NO.: 15/NKDA/Admn of 2022

Sealed quotations are hereby invited by the authorities of New Town Kolkata Development Authority (NKDA) from resourceful, bona-fide and reputed Firms/Agency/Supplier having experience in refilling of cartridges in different Government Department as detailed in the Schedule below in the office of the New Town Kolkata Development Authority, Administrative Building, Plot No - DG/13, Premises No - 04-3333, Action Area - ID, New Town, Kolkata – 700156.

**Name of the work: Quotation for Refilling of toner/cartridge for New Town Kolkata Development Authority.**

### A. Schedule:

SI No	Cartridges No	Qty
1	88A	
2	78A	
3	CANON 326	
4	CANON 054 YELLOW	
5	CANON 054 CYAN	
6	CANON 054 MAGENTA	
7	CANON 054 BLACK	
8	Canon 337	

### B. Important Dates:

Last Date of submission of Quotations: 08/12/2022 up to 2:00 P.M

Date of Opening : 08/12/2022 at 03:00 PM

### C. Scope of work:

1. The output/yield and printing quality of reconditioned/remanufactured toner cartridges should be equal to that of an Original Equipment Manufactures (OEM). Any problem in cartridge after refilling or bad quality or printing, no payment will be made for the refilling purpose.
2. Refilled toner/cartridge not performing to the desired specification shall be returned to the Firm for replacement.
3. The selected Firm shall give a GUARANTEE for a minimum one thousand pages print of the refilled of toner / cartridges.

### D. Payment terms:

Payment will be made on submission of bill along with delivery challan in triplicate.

- E. The undersigned reserves the right to terminate the contract, at any point of time, without assigning any reason whatsoever.

F. Further details, if required, may be obtained from the office of the New Town Kolkata Development Authority, Administrative Building. Plot No - DG/13, Premises No - 04-3333, Action Area - ID, New Town, Kolkata – 700156.

**Executive Engineer (E)**  
**New Town Kolkata Development Authority**

**Memo No: 10314/1(5)NKDA-14011(15)/1/2020-IT SEC(NKDA)-NKDA**

**Date:28/11/2022**

**Copy forwarded to kind information of:**

- 1) The Chief Executive Officer, New Town Kolkata Development Authority.
- 2) The Finance Officer, New Town Kolkata Development Authority.
- 3) PA to Chairman, New Town Kolkata Development Authority.
- 4) Notice Board, New Town Kolkata Development Authority for displaying.
- 5) Official website on New Town Kolkata Development Authority (NKDA) (<http://www.nkdamar.org>)

**Executive Engineer (E)**  
**New Town Kolkata Development Authority**

Financial Bid

**Sub : Quotation for Refilling of toner/cartridge for New Town Kolkata Development Authority.**

SI No	Cartridges No	Unit Rate inc GST (in Rs)	Qty	Total Rate inc GST (in Rs)
1	88A			
2	78A			
3	CANON 326			
4	CANON 054 YELLOW			
5	CANON 054 CYAN			
6	CANON 054 MAGENTA			
7	CANON 054 BLACK			
8	CANON 337 BLACK			

N.B : Offer Rate is inclusive of GST.

Name : \_\_\_\_\_  
Organisation :  
Mobile No :  
Address :